

OFFICE OF THE FIRE MARSHAL *Monroe, Connecticut*



Fire Marshal
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Event Registration Form

<p>Name of organization : _____</p> <p>Contact person: _____ Phone : _____</p> <p>Event location : _____</p> <p>Area to be used (cafeteria, gym, etc.) : _____</p> <p>_____</p> <p>Date (s) : _____</p> <p>Times (s) : _____</p> <p>Type of event (reception, recital, etc.) : _____</p> <p>_____</p> <p>Expected occupancy load : _____</p>

Special uses :

<p>Cooking : _____</p> <p>Location : _____</p> <p>Displays : _____</p> <p>Types: Combustible _____ Non-Combustible _____</p>

Submit a floor plan showing proposed location of activity, exits, etc. (if no displays or changes in building, a floor plan is not required)