

PARENTS/STUDENTS RIGHTS IN  
IDENTIFICATION, EVALUATION AND PLACEMENT UNDER  
SECTION 504 OF THE  
REHABILITATION ACT OF 1973.

The following is a description of the rights granted by federal law to students with disabilities. The intent of the law is to keep you fully informed concerning decisions about your child and to inform you of your rights if you disagree with any of these decisions.

You have the right to:

1. Have your child take part in, and receive benefits from, public education programs without discrimination because of his/her disability.
2. Have the school advise you of your rights under federal law.
3. Receive notice with respect to identification, evaluation, or placement of your child.
4. Have your child receive a free and appropriate education. This includes the right to be educated with non-disabled students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school-related activities.
5. Have your child educated in facilities and receive services comparable to those provided to non-disabled students.
6. Have your child receive accommodations, modifications and/or related services if he/she is found to be eligible under Section 504 of the Rehabilitation Act.
7. Have evaluation, educational, and placement decisions made upon a variety of information sources, and by persons who know the student, the evaluation data, and placement options.
8. Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if the student were placed in a program operated by the District.
9. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district.
10. Examine all relevant records relating to decisions regarding your child's identification, evaluation, education program and placement.
11. Obtain copies of your child's educational records at a reasonable cost unless the fee would effectively deny you access to the records.
12. Receive a response from the school district to reasonable requests for explanations and interpretations of your child's records.
13. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the school district refuses this request for amendment, it shall notify you within a reasonable time and advise you of the right to a hearing.
14. File a grievance related to decision(s) or action (s) regarding your child's identification, evaluation, educational program or placement. Grievance requests must be made in writing to the District Section 504 Coordinator, using the appropriate form. The person in this district who is responsible for assuring that the District complies with Section 504 is:

Kay Moser  
Section 504 Coordinator  
375 Monroe Turnpike  
Monroe, CT 06468  
Tel: (203) 452-2860

15. Request an impartial hearing in writing related to decision (s) or action(s) made by the Section 504 Team. You and the student may take part in the hearing and have an attorney represent you. Hearing requests must be made in writing to the District Section 504 Coordinator, within (20) calendar days of the parent's receipt of notice of the 504 Team's decision and the right to file for an impartial hearing. Due process requests should be submitted to:

Kay Moser  
Section 504 Coordinator  
375 Monroe Turnpike  
Monroe, CT 06468  
Tel: (203) 452-2860

16. If a parent/guardian feels that a child has been discriminated against in violation of Section 504, he/she may file a complaint at any time with the Office of Civil Rights:

Office for Civil Rights  
Boston Regional Office  
Telephone: (617) 289-0111  
Email: OCR. [Boston@ed.gov](mailto:Boston@ed.gov)  
Fax: (617) 289-0150

Filing Complaints Electronically: <http://www.ed.gov/about/offices/list/ocr/complaintintro.html>